

Pearl City Public Library District
221 S. Main St., Pearl City, IL
Regular Board Meeting Minutes
Tuesday, June 4, 2024

Board Members present: Rick Miche, Marv Edler, Ellen von Schrott, Josh Linnemann, Sally Brandt, Mike Schmidt

Board Members absent: Rusty Block

Library Director: Pennie Miller

Public: Bill Murphy, Chloe Jean Schmidt

Regular Board Meeting was called to order at 6:30 p.m.

Public Comment: Chloe Jean Schmidt (Pearl Valley Rangers 4H Club Member) inquired if the PVR 4H club would be able to use the south lawn of the library property to set up an ice cream stand and have a dairy calf, so the club could promote JUNE IS DAIRY MONTH. The club will be serving free ice cream. Trustees gave their approval and thanked Chloe Jean for attending the meeting and asking to use the library's facilities.

Secretary's Report: Motion was made to accept the Secretary's Report Minutes as written for the May 7, 2024 Regular Board Meeting, seconded, and carried. No minutes for the April 16, 2024 Regular Board Meeting being no quorum and no business was conducted.

Statement of Financial Position as of May 30, 2024

Operating Funds		Building/Expansion Fund		Totals	
Checking - State Bank of Pearl City	-\$798.42	State Bank of Pearl City CD 51	\$143,810.71	Total Column 1	\$21,913.76
Memorial Fund	\$2,475.32	State Bank of Pearl City CD 52	\$141,679.14	Total Column 2	\$285,489.85
Money Market 13M0038-5	\$20,206.86				
Petty Cash	\$30.00				
<i>Total Column 1</i>	\$21,913.76	<i>Total Column 2</i>	\$285,489.85	Grand Total	\$307,403.61

Treasurer's Report: Motion was made to approve the Treasurer's Report as presented and pay the June bills, seconded, and carried. Petty cash spreadsheet, Carroll County Settlement Sheet, and Stephenson County 2024 Tax Distribution Schedule were reviewed. May want to consider increasing the amount of the monthly transfer from the money market account to the checking account.

Architect Presentation: Bill Murphy, architect, was invited by Board President Rick Miche to make a presentation with regards to his firm and the future library building project.

Director's Report: May 21, 2024 Staff Meeting agenda, May 2024 Circulation report, Meetings/Continuing Education. Director off June 17th and possibility of time off in the future for personal reasons.

Committee Reports

- **Finance Committee** – FY2023-2024 Budget & Appropriation spreadsheet: reviewed and further discussion at future board meetings for the FY2024-2025 Budget & Appropriation Ordinance
- **Buildings & Grounds** - Board would like to have 1 or 2 more architects make presentations before deciding on next phase of the building project. Rick and Mike will work on seeking out other architect firms.
- **Programming** – Illinois Libraries Presents, Dr. Temple Grandin on June 4th; 22, PC 3RD graders visited on May 15th; Book Swap on June 1st and 12 participants.
- **Personnel** – Director presented the employee reviews for: Full-time Library Clerk, Emily Gerke; and Part-time Library Clerk, Hannah Little. Motion was made effective June 23, 2024: \$17.00 per hour for Emily Gerke and \$15.00 per hour for Hannah Little, seconded and the motion carried. Mike presented the director review for: Director, Pennie Miller. Motion was made effective June 23, 2024, \$21.00 per hour and an additional 20 hours of paid vacation (total of 100 hours of paid vacation per fiscal year), seconded, and the motion carried.
- **Policy & Procedures** – Paid Leave For All Workers (PLAW) policy was reviewed and discussed. Motion was made to adopted the policy as presented, seconded, and the motion carried.

Old Business - None

New Business - FY2024-2025 Meeting Date Ordinance No. 24-0604 was presented. Motion was made to approve as presented, seconded, and the motion carried. FY2024-2025 Library Service Hours Closings was presented. Motion was made to approve as presented, seconded, and the motion carried. FY2024-2025 Nonresident Fee Calculation was presented. Motion was made to increase the FY2024-2025 Nonresident Fee to \$100.00, seconded, and the motion carried.

Next Board Meeting - Tuesday, July 9, 2024 at 6:30 pm in the upper level of the library.

Motion was made to adjourn at 9:30 pm, seconded, and the motion carried.

Respectfully Submitted,
 Ellen von Schrott, Secretary