**Pearl City Library Board Minutes**

**September 5, 2023**

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**Board Members present:**, Sally Brandt,, Rick Miche, Mike Schmidt, Ellen von Schrott

**Board Members absent:**  Rusty Block, Marv Edler Josh Linnemann

**Library Director:** Pennie Miller

**Public**: No public

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Regular Board Meeting was called to order at 7:00 p.m.

**Public Comment:** No public comment .

**Secretary’s Report:** Mike made a Motion to accept the Secretary’s Report Minutes as written for the August 1, 2023 Regular Board Meeting. RIck seconded and the Motion carried.

**Treasurer’s Report: Statement of Financial Position as of September 5, 2023**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Operating Funds** |  | **Building/Expansion Fund** |  | **Totals** | |
| Checking - State Bank of Pearl City | $689.34 | State Bank of Pearl City CD 51 | $139,388.36 | Total Column 1 | $87,675.86 |
| Memorial Fund | $2,472.54 | State Bank of Pearl City CD 52 | $137,322.34 | Total Column 2 | $276,710.70 |
| Money Market 13M0038-5 | $84,483.98 |  |  |  |  |
| Petty Cash | $30.00 |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| *Total Column 1* | $87,675.86 | *Total Column 2* | $276,710.70 | **Grand Total** | $364,386.56 |

Ellen made a Motion to approve the Treasurer’s report and pay the bill from September. Mike seconded and the Motion carried. .

**Committee Reports**

* **Finance Committee** - Budget and Appropriations Ordinance will be reviewed at the October meeting.
* **Buildings & Grounds** -Lingle is still working on the schematic.
* **Director’s Report -** August 2023 Staff meeting agenda and August 2023 circulation report. The Library will be closed on Friday, September 29, 2023 so that Pennie and Emily can attend PUG day. Pennie will be taking PTO from October 4-10, 2023.
* **Personnel** - none
* **Policy & Procedures** - Policy needed for use of the meeting room. The Board will continue working on Material Selection and Weeding policies at the October meeting. . Further work on Personnel policy will continue.
* **Programming** – ILP Season 3 begins on September 6, 2023. Review of Boulevard Bash. Take “n” Make it crafts are available.

**Old Business** – Marv and Pennie attended Pearl City TIF meeting. FY2023 Decennial Committee Report was filed Aug. 10, 2023.

FY2023 IPLAR was submitted Aug. 29, 2023. FY2023 Interlibrary Loan & Reciprocal Borrowing Report submitted Aug. 3, 2023.

**New Business -**  The Library website is up and running. Meeting dates are on the site. Pennie will load the Board Meeting Minutes and a link

to the Facebook page on the website. Pennie will contact Michael about email addresses for the Board members to be listed on the website. The Lanark Library is starting a book club and a suggestion was made to partner with them to coordinate reading the same book with their Book Club.

**Next Board Meeting -** Tuesday, October 3, 2023 at 7:00 p.m. Sally made a Motion to adjourn the meeting at 8:33 p.m. Mike seconded and the Motion carried.

Respectfully Submitted,

Ellen von Schrott, Secretary